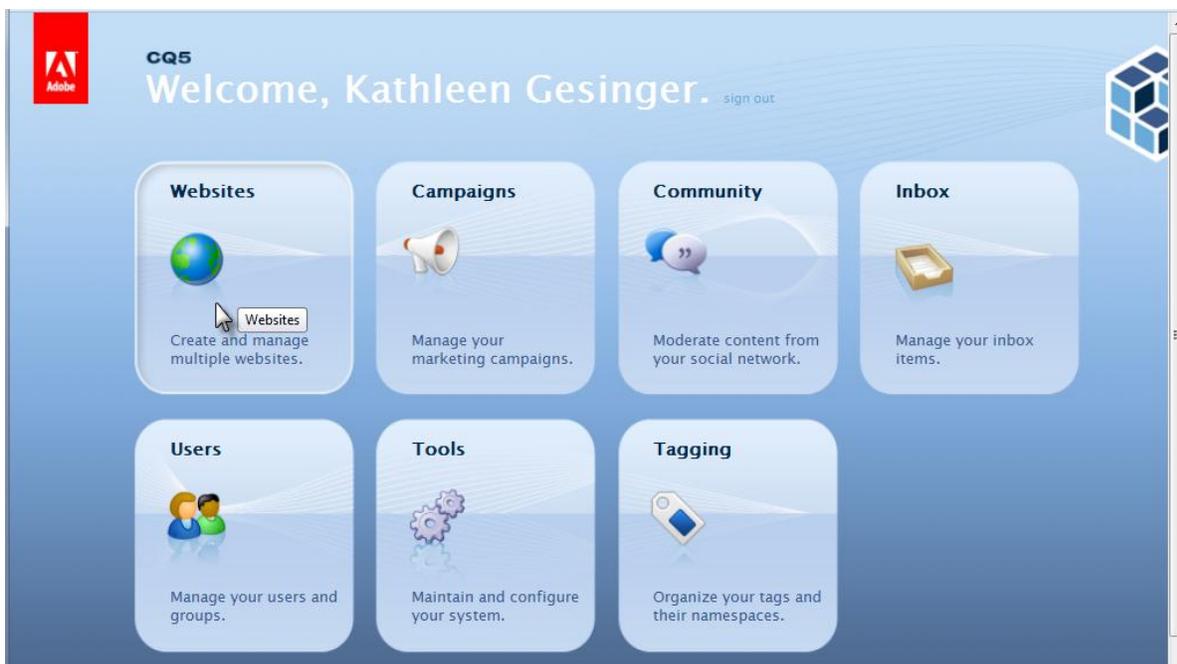


## Log in and Change Your CQ Author Password

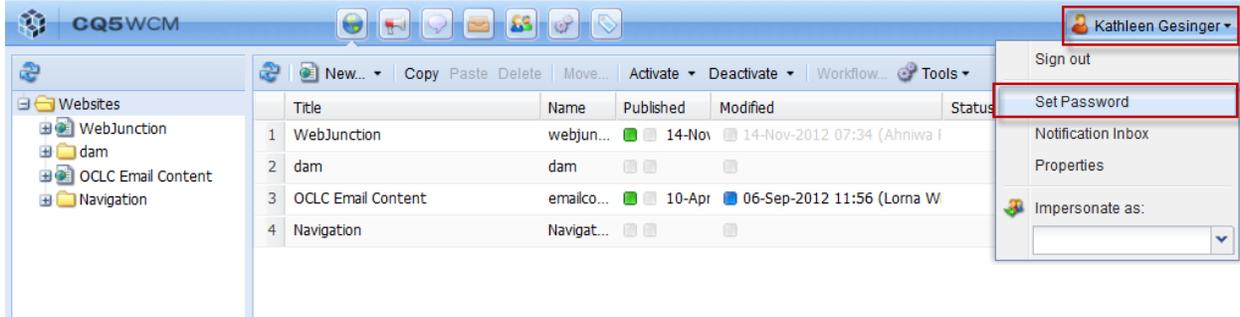
Go to: <https://cmsauthor-ext.oclc.org> and enter your Username and Password (Please use [Firefox](#) as your browser when working in Adobe CQ)



Once you've logged in, you may change your password. Select **Websites** to enter the site admin area:



Click on **your name** in the upper right corner (as you do to sign out). Select **Set Password**.



Enter your **new, secure Password** and **Confirm**. Select **Set**.

The 'Set Password' dialog box contains two text input fields, each with an asterisk (\*) to its right, indicating required fields. The first field is labeled 'Password' and the second is labeled 'Confirm Password'. At the bottom of the dialog, there are two buttons: 'Set' and 'Cancel'.

**Please note:**

Once you've made your **initial password change**, it will **take a web admin to reset it**. To reset your password further, email your account manager to request a reset of your password.