What is a Library Trustee?
The American Heritage Dictionary defines a trustee as “a member of a board elected or appointed to direct the funds and policy of an institution.”

What is the term for a Library Trustee?
Some Library Trustees are elected, others are appointed. Some Trustees serve for a six (6) year term, while other Library Board Trustees serve for a four (4) year term. Contact your library to learn more about your Library Board’s term of service or how to become a Library Trustee.

Are Library Trustees paid a salary?
As required by Illinois law, Trustees serve without compensation.

Why does someone become a Library Trustee?
The reasons people become Library Trustees are as varied and diverse as the talents and skills that Trustees bring to their Library Boards. Generally, trustees bring a love of their library and appreciate the library’s role as an important place in the local community.

What is a Library Board and what does it DO?
The Library Board is the governing body of the library. The Library Board does NOT micromanage the library. The Library Board DOES:
- Hire and Evaluate the Library Director
- Oversee Library Funds
- Create Policies for the Library
- Advocate for the Library

If you are interested in learning more about becoming a Library Trustee,

This section will be left blank allowing open space for the Local Library to insert information such as:
- Name of Library
- Address
- Contact Person, Position
- Phone Number
- Fax Number
- Web address
- Library Hours
- Library Board Meeting Date and Time
- Library Board Members
- County Election Web Site

North Suburban Library System
200 W. Dundee Road
Wheeling, IL 60090
(847) 459-1300 phone
(847) 459-0380 fax
Http://www.nsls.info
What are the Duties and Responsibilities of a Library Trustee?

1. Employ a competent, qualified library director.
2. Create written policies to govern library operations and programs.
3. Determine library purposes and secure adequate funds for programs.
4. Know your community and its library needs, keep current on library standards and trends, support staff and director in carrying out library programs.
5. Participate in library’s public relations program.
6. Prepare and approve annual budget.
7. Know local and state library laws, and support library legislation in the Illinois and federal governments.
8. Establish material selection policy for the library.
9. Attend board meetings and see that accurate records are kept on file at the library.
10. Attend Trustees meetings and workshops, join professional library organizations.
11. Be aware of State Library and Library System resources.
12. Report regularly to governing officials and the general public.