

State Library of North Carolina

Job Search Workshops

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☆ Job Search Workshops

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 Page history

Job Search Workshop - Helping Your Community Get Back to Work

These free one-day workshops are designed to help libraries respond to the growing demands of job seekers in their communities. The program will highlight Internet resources, local and state job listings, NC LIVE databases, print materials, and e-books. The goals of this workshop are to ensure that:

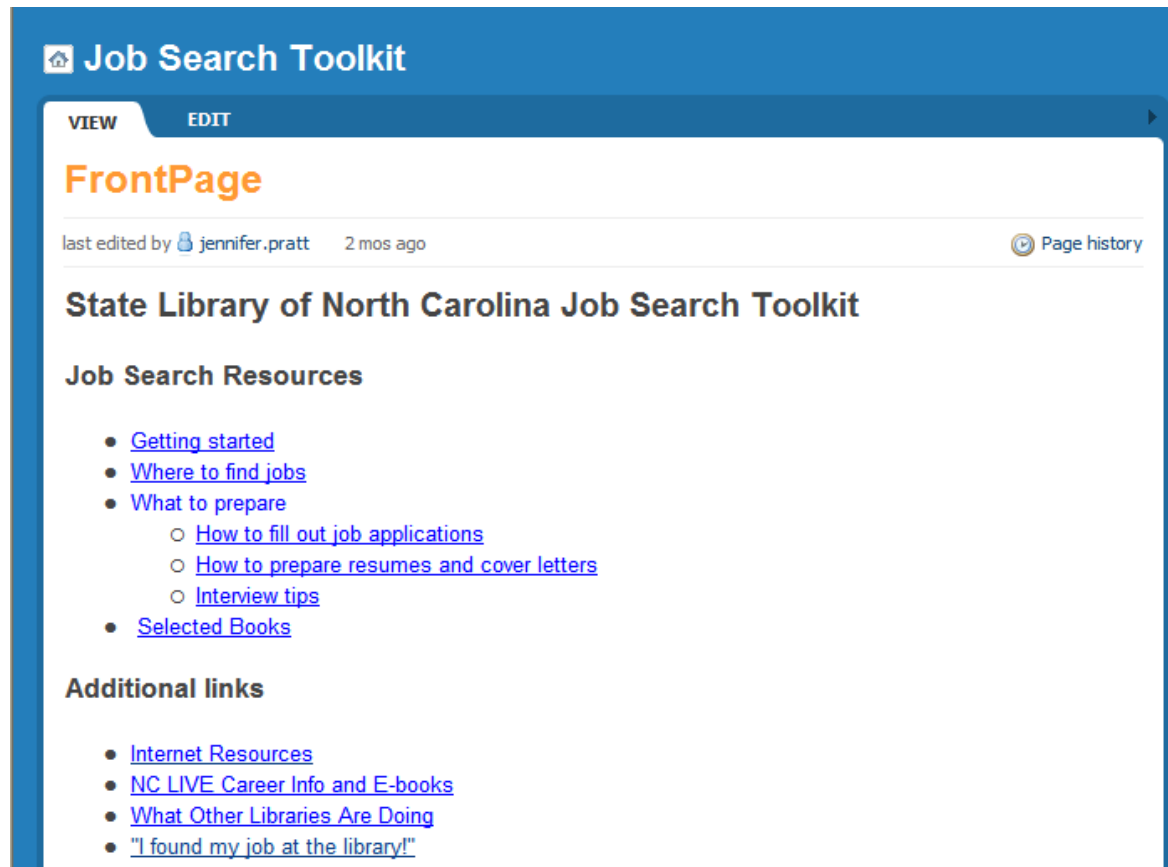
- Every public library in NC has staff equipped with a working knowledge of multiple job search resources.
- Library staff will be able to assess where the job seeker is in their job search process and direct them to the appropriate resources.
- Public library staff believe that providing this type of assistance is part of their job and they are well equipped to help their customers. They believe that libraries can play an essential role in helping their communities cope with the loss of jobs.
- Public libraries engage with their local workforce system and connect with the local agencies that provide employment services.

The Job Search Wiki has links to pages that are just beginning to tell the story of how libraries are helping their communities [find a job at the library!](#)

The workshops are scheduled at [nine public libraries](#) across the state during the month of March. The [developers and presenters](#) of the workshop and the Job Search Toolkit are library consultants at the [State Library of North Carolina, Library Development Section](#). This collaborative effort is brought to library staff by the [North Carolina Department of Commerce](#), [North Carolina Department of Cultural Resources](#) and [NC LIVE](#).

<http://jobsearchtoolkit.pbworks.com/Job-Search-Workshops>

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The screenshot shows a web page titled "Job Search Toolkit" on the PBworks platform. The page is in "VIEW" mode and is titled "FrontPage". It was last edited by jennifer.pratt 2 months ago. The page content includes a main heading "State Library of North Carolina Job Search Toolkit" and two sections: "Job Search Resources" and "Additional links".

Job Search Resources

- [Getting started](#)
- [Where to find jobs](#)
- [What to prepare](#)
 - [How to fill out job applications](#)
 - [How to prepare resumes and cover letters](#)
 - [Interview tips](#)
- [Selected Books](#)

Additional links

- [Internet Resources](#)
- [NC LIVE Career Info and E-books](#)
- [What Other Libraries Are Doing](#)
- ["I found my job at the library!"](#)

<http://jobsearchtoolkit.pbworks.com>

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Outcomes

- Improved and enhanced job search information for public library customers
- Increased networking among NC public libraries for job search resources
- Formed new partnerships between public libraries and state/local workforce agencies

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Quotes from participants:

- “There are many patrons that do not know where to begin or how to use the computers...I was introduced to other helpful resources that...will certainly assist them in locating and hopefully obtaining a job. The job search toolkit is definitely a user- friendly tool that can be accessed easily.”
- “We will definitely start directing folks to the many resources available at our JobLink Career Center; we did not even know they existed prior to this workshop.”

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....more quotes from participants:

- “I will be showing the rest of the staff the Job Search Toolkit and recommending websites for different needs. I will also be creating handouts. Our system has already placed the Job Search Toolkit on our webpage.”
- “I came away with 17 action points...things I need to do right now...”
- “I returned to work so inspired, I created...”