Signature Events for Small Libraries – Cassie Guthrie

Budget Worksheet

REVENUE	EXPENSES	
Ticket Sales (@ \$)	\$ Publicity/Printing	\$
*	**	
	\$	\$
*	**	
	\$	\$
*	**	
	\$	\$
*	**	
	\$	\$
*	**	
TOTAL REVENUE	\$ TOTAL EXPENSES	\$

TOTAL REVENUE:		 	 -
less			
TOTAL EXPENSES:			 _
equals			
NET PROFIT:			 _

Sponsorships Silent Auction Chinese Auction 50/50 Raffle Book Sales **
Food
Beverages
Table/Linen Rental
T-shirts (or other giveaway)
Insurance/license