**COMMUNITY ASSET MAPPING TEMPLATE**

|  |
| --- |
| Organization Name |
|  |

|  |  |  |
| --- | --- | --- |
| Data collected by  | Staff:  | Branch: |
| Date: |  |
| Updated: |  |

|  |  |
| --- | --- |
| Address |  |
| Hours of operation |  |
| Contact Person |  |
| Phone |  |
| Fax |  |
| Email address |  |
| Website |  |

|  |
| --- |
| Organization History |
|  |

|  |
| --- |
| Organization Purpose |
|  |

|  |
| --- |
| Programs and Services |
|  |

|  |
| --- |
| Types of Users |
|  |

|  |
| --- |
| Number of users |
|  |

|  |
| --- |
| Staff *(number of positions, etc)* |
|  |

|  |
| --- |
| Challenges *(faced by organization and clients/members)* |
|  |

|  |
| --- |
| Current use of library |
|  |

|  |
| --- |
| General perceptions of library / What do you hear community members say about the library? |
|  |

|  |
| --- |
| What could the library be doing for you? [your clients and community] |
|  |

|  |
| --- |
| Potential partnerships or ways we can work together |
|  |

|  |
| --- |
| Additional Question(s) |
|  |

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| --- |
| Notes *(staff notes on impacts on library service, potential partnerships, barriers to service)* |
|  |

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| --- |
| Updates *(note any further contact or activities with organization; include date and staff initials)* |
|  |

Template created 08/14

Revised July 25, 2017