Getting to Know Your Library: Volunteers

Does my library already use volunteers or have a volunteer program?  Yes  No

If yes, what kinds of tasks do volunteers do?

*Example: Wash storytime puppets.*

If yes, who’s in charge of the volunteers?

Does the library require some or all volunteers to have a background check?

YES  SOME, please explain ________  NO

How does that process work? Who’s in charge of it?

Does the library have a volunteer handbook?  YES  NO  If yes, can I have a copy?

Does the library have a volunteer application form?  YES  NO
Does the library use volunteer position descriptions?  YES  NO

Have local organizations worked with the library in the past as volunteers?  Example: Rotary, local ministry organizations, etc.