



Guiding Ohio Online

Getting to Know Your Library: Volunteers

Does my library already use volunteers or have a volunteer program? Yes No

If yes, what kinds of tasks do volunteers do?

Example: Wash storytime puppets.

If yes, who's in charge of the volunteers?

Does the library require some or all volunteers to have a background check?

YES SOME, please explain _____ NO

How does that process work? Who's in charge of it?

Does the library have a volunteer handbook? YES NO If yes, can I have a copy?

Does the library have a volunteer application form? YES NO

Does the library use volunteer position descriptions?	YES	NO
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Have local organizations worked with the library in the past as volunteers? *Example: Rotary, local ministry organizations, etc.*