

Workforce Boot Camp Themes
Also called Job, Employment, Career Boot Camps

A workforce boot camp is oriented to the particular theme or topic regarding work.

There are many topics you can pick and choose from, some are listed below.

Employment	Education	Pre-employment	Skill Development/Training
Resumes	Job searching	Interviewing	Portfolios
Career Assessment	Goal Setting	Networking	Job testing
Cover letters/ Thank You & Follow up letters	References & Recommendations	Job & Career Fairs	Barriers to Employment
Transferrable Skill Sets	Job Readiness	Dress for Success	Starting a Small Business

Boot Camps are can be structured for a one day session. These boot camps can also be conducted over a series of days for special circumstances.

Topics can be arranged together in a session or fully broken down into specific sub-groups for further examination in the examples below:

Boot Camps (General)

Job & Employment	Professional Social Skills Session	Pre-employment	Skill Development/ Training
<ul style="list-style-type: none"> Resumes Job Searching Interviewing Goal setting 	<ul style="list-style-type: none"> Networking Interviewing Cover, thank you & follow up letters 	<ul style="list-style-type: none"> Career Assessment Goal Setting Job searching Job testing 	<ul style="list-style-type: none"> Career Assessment Job testing Training programs Education

Boot Camp (Specific)

Resumes	Job Searching	Barriers to Employment	Interviewing
<ul style="list-style-type: none"> Why have a resume? Types of resumes Resume Do's and Don'ts Resume development & creation 	<ul style="list-style-type: none"> Job Search methods: Which are you using? On line job searches Successful job search methods 	<ul style="list-style-type: none"> Resumes for gaps in employment Job application tips Discussing your past with an employer 	<ul style="list-style-type: none"> The many ways of being interviewed Top 10 interview questions Hard to handle interview questions Things to avoid or say during an interview