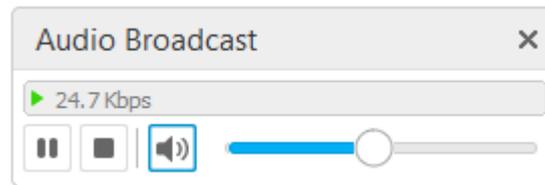


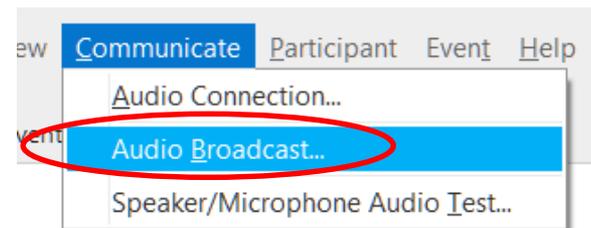
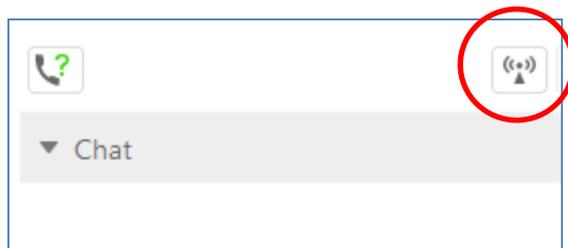
Audio Tips

Today's audio is streaming to your computer's speakers or headphones.

Too loud or soft? Adjust volume level in the Audio broadcast box:

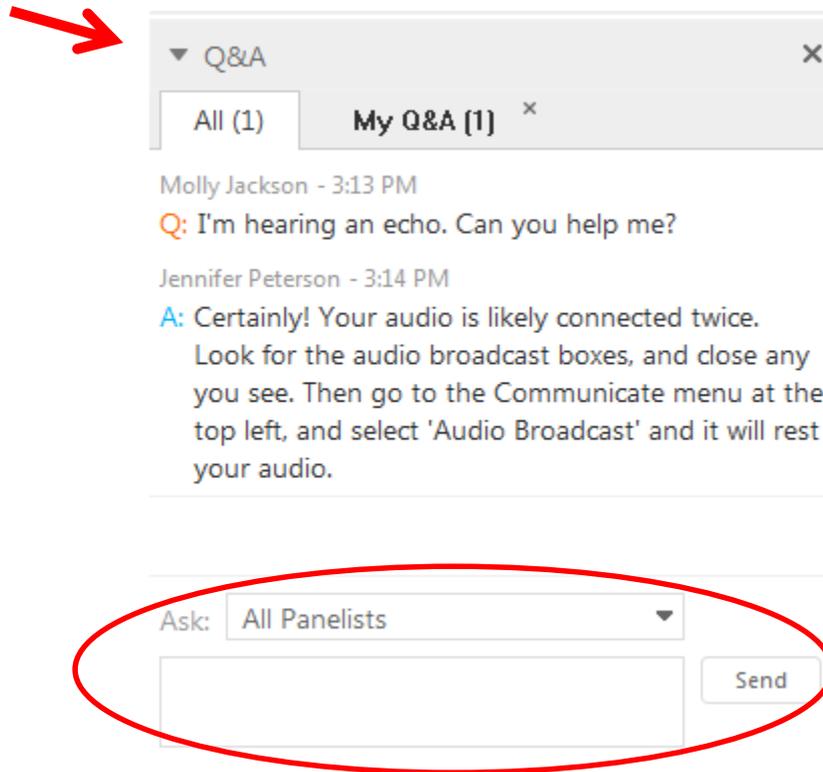


Lost all sound? Hear an echo? Click on the **small radio tower** icon (above chat box) OR go to the **Communicate** menu (at the top of the screen) and select **Audio Broadcast** to refresh your connection.



Need Help?

Please post **technical support questions** into the **Q&A Panel**.



The screenshot shows a Q&A panel interface. At the top, there is a dropdown menu labeled 'Q&A' with a close button 'x'. Below it, there are two tabs: 'All (1)' and 'My Q&A (1)'. The main content area displays a question and answer. The question is from Molly Jackson at 3:13 PM: 'Q: I'm hearing an echo. Can you help me?'. The answer is from Jennifer Peterson at 3:14 PM: 'A: Certainly! Your audio is likely connected twice. Look for the audio broadcast boxes, and close any you see. Then go to the Communicate menu at the top left, and select 'Audio Broadcast' and it will rest your audio.' At the bottom, there is an 'Ask:' section with a dropdown menu set to 'All Panelists', a text input field, and a 'Send' button. A red arrow points to the 'Q&A' dropdown, and a red oval highlights the 'Ask:' section.

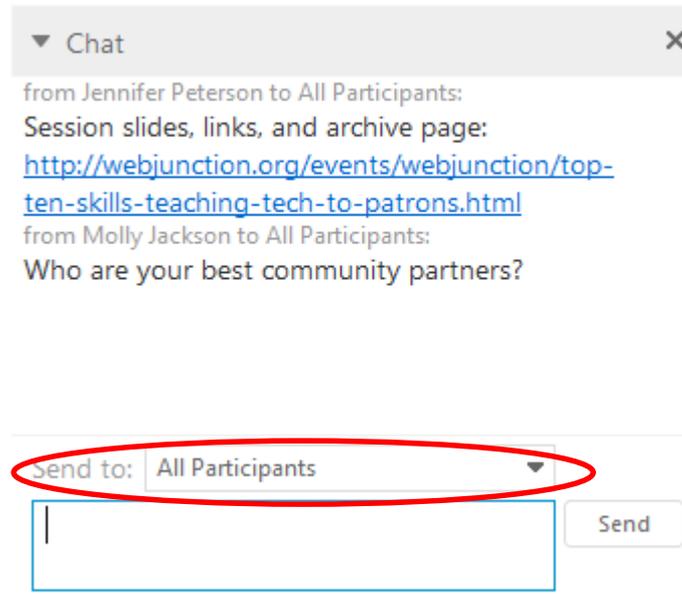
Step 1: Type the problem in the **dialog box**.

Step 2: Click **Send**.

Chat Etiquette

Use **Chat** to talk with attendees and presenters about the topic.

Do not post technical questions to Chat.



And if you're tweeting, use: **#wjwebinar**

Customize your experience



Panels can be opened or closed by clicking on the panel name at the top of the column, or by using the X in the individual panel.

Participants Chat Q&A

▼ Participants (2) ×

Speaking:

▼ Panelists: 1

Jennifer Peterson (Host)

▼ Attendees: 1 (1 displayed)

Molly Jackson (me)

Chat ×

Send to: All Participants Send

Q&A ×

All (0)

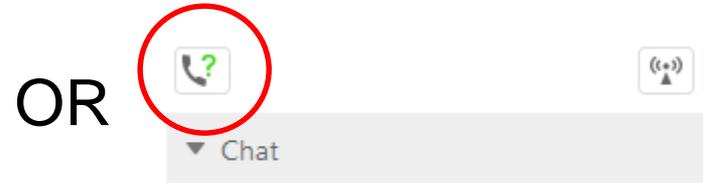
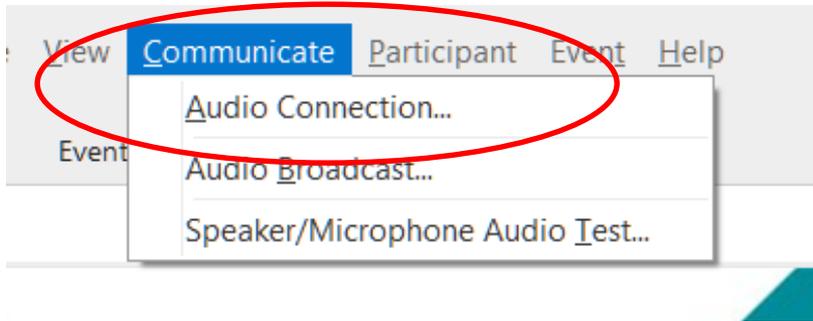
Ask: All Panelists Send

Select a participant in the ask menu first and type your question here.

Hover over edge of panels to drag and resize.

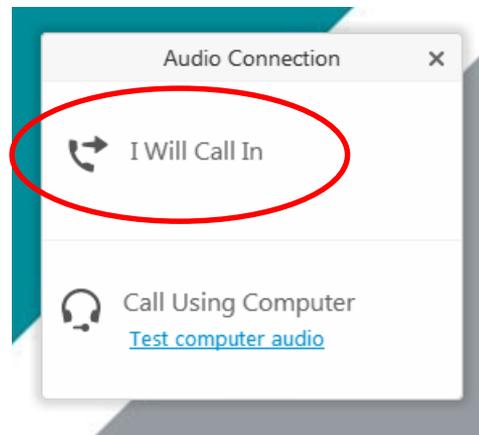
Telephone Access

If you not able to listen via your computer, you may join by phone.



Step 1: At top left corner, select **Communicate > Audio Connection** OR go to the **Telephone Icon** below participant list

Step 2: Follow directions on pop-up window for 'I Will Call In'

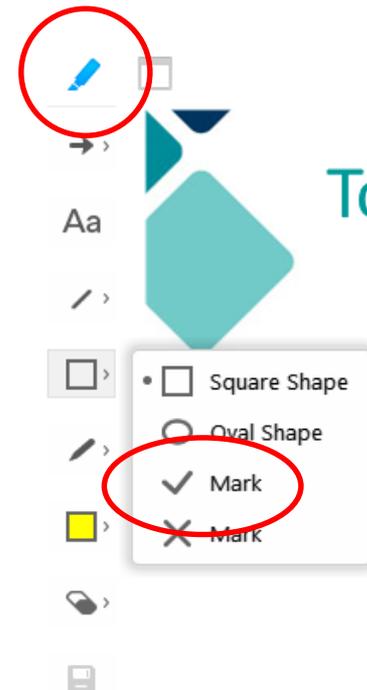


Annotation Tools

The tool buttons will open in a row on the left side of your screen, once you **click on the blue marker**.

Check mark

- Click on square, half-way down.
- Use the drop-down menu and choose the check mark.
- Click on slide to indicate choice.



Feedback Tools

- Go to tools at bottom right of Participant Panel (small chat bubble with check mark)
- Select 'yes' or 'no'
- Check Feedback Results for summary

