# Searching The Wyoming State Library Training Calendar's Events

The Wyoming State Library uses Google Calendar to manage our training calendars. This allows us to utilize Google's indexing capabilities as well as to share our calendars easily.

The easiest way to search the calendars for past or future events is to subscribe to them using a Google account. When you are signed into your Google account go to www.wyominglibraries.org/calendar, scroll to the bottom of the calendar and click on the "+ Google Calendar" button.
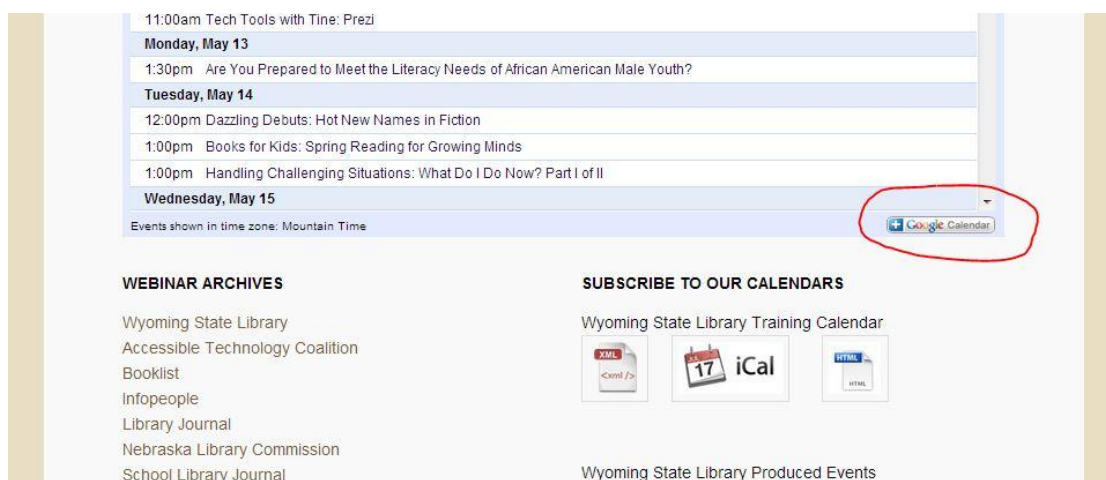

After you have clicked that button, you will be taken to your calendar and prompted to add our calendars. You can choose to add our entire list of calendar events, just the events produced here at the Wyoming State Library or both.
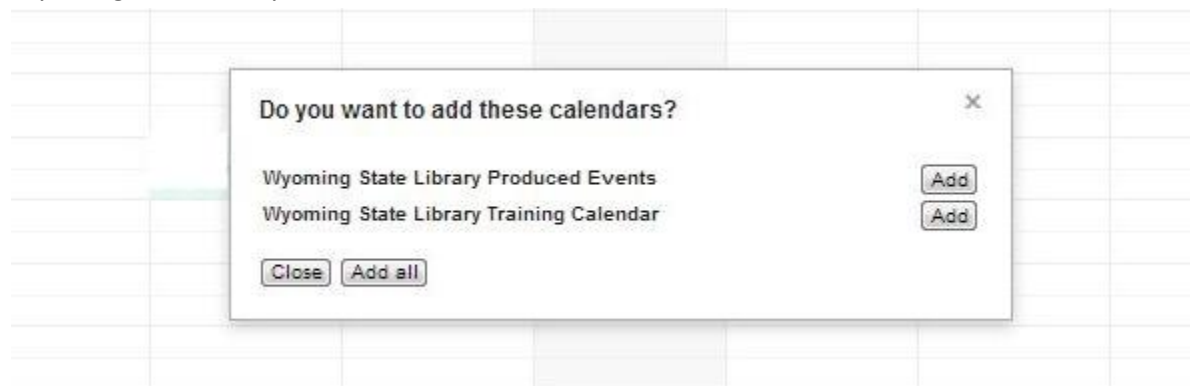
Please note that this does not grant you access to change or modify any of the calendar events, nor will it affect any of your other calendars in any way. This is simply a read only subscription that allows you to view all of the events inside of your calendar. This live view of the calendars will automatically be updated as events are added.

Once you add the calendars they will appear inside your Google Calendar under "Other Calendars" as noted below.
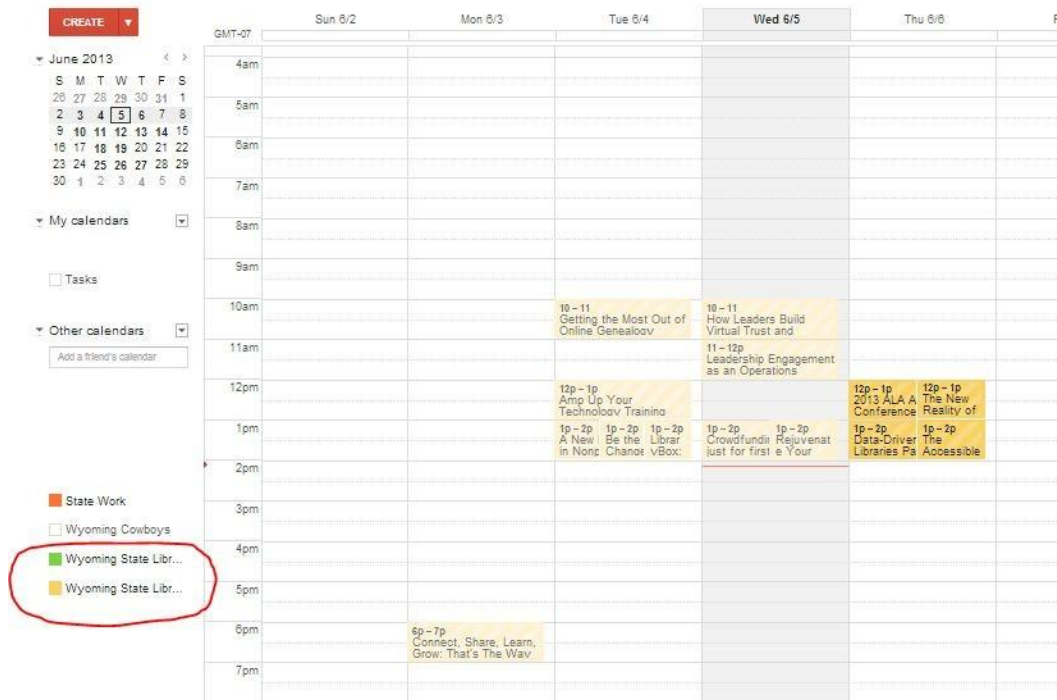
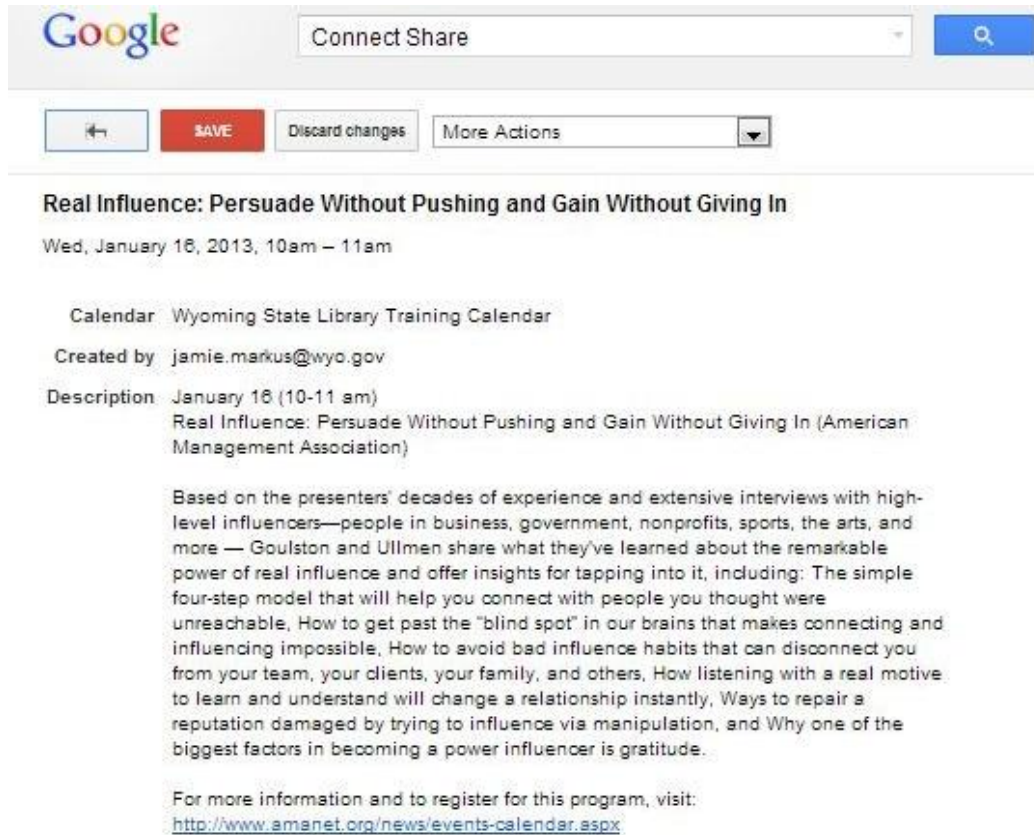These calendars can be toggled on and off with a simple click of their title.

Once you have them added they are now fully searchable from the search bar at the top of the page.

Search queries in this box will return a list of events in the calendars that match your search terms. For example, searching "Connect Share" returns results from both Jan 16th and June 3rd. Clicking on the result title will expand the result.

Once the result is expanded click the "more details" link and you'll be taken to the full description of the event.

You can use the information in the description to find the content provider that may still be hosting an archived version of the webinar.

Special Notes

The calendars contain all events from January 1, 2013 to the present.

The calendar search is different from a normal Google search. It does not accept wildcards or other special search characters. For example, catalog* will not return results of catalogs, cataloging, etc.

Advanced Search

Google Calendar also offers advanced search functionality. If you want to search for events that took place during a certain time period you can do that through the advanced search dropdown on the right edge of the search box.
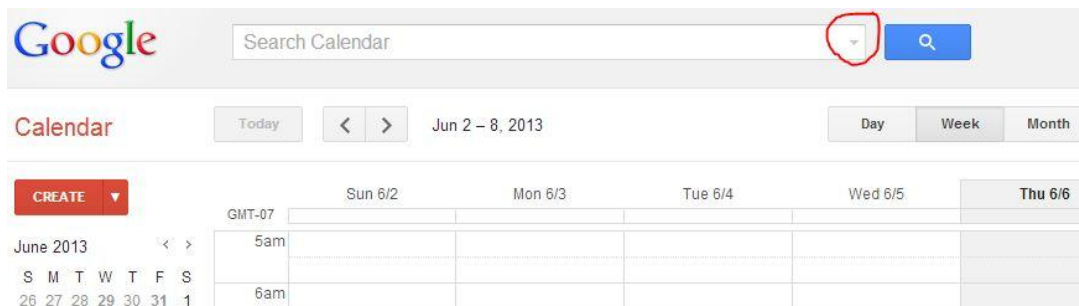
When you click the arrow you get this view.
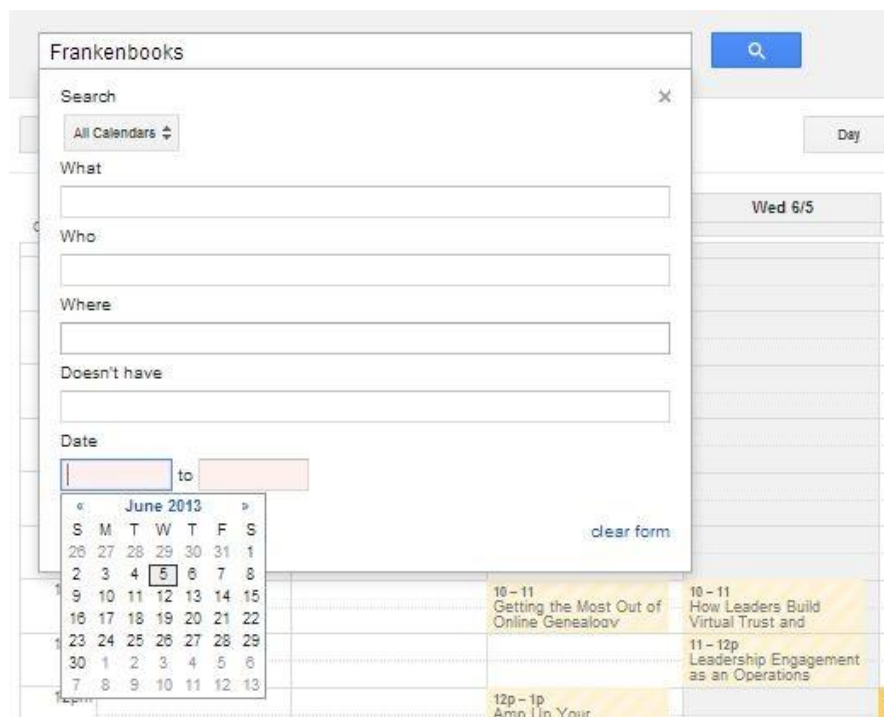
From here you can specify a time range and further modify your search query.

Google Calendar search often returns a truncated list of results. You can remedy this by opening the advanced search and setting the date range from 1/1/2013 (the start of the events on this calendar).