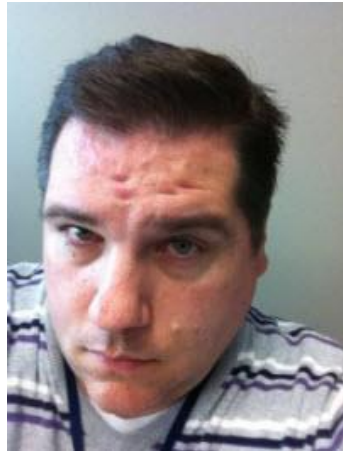


Today's Presenter



John Klima

Assistant Director,
Waukesha Public
Library (WI), author,
editor, and LITA
Blogger

MANAGING LIBRARY TECHNOLOGY:

KEEPING ALL THE BALLS IN THE AIR

BY JOHN KLIMA



ABOUT ME: WAUKESHA PUBLIC LIBRARY



I WEAR TOO MANY HATS

- Assistant Director
- Waukesha Reads (Community Read)
- Southeast Wisconsin Festival of Books
- Greater Waukesha Literacy board
- 2017 WiLS World Planning Committee
- LITA blog
- How about you?

TOOLS FOR COMMUNICATION



OUTLOOK/EMAIL



OUTLOOK/EMAIL

Outlook interface showing an email from Rebecca VanRegenmorter regarding a United Way Campaign. The interface includes a ribbon with tabs like Home, Send/Receive, Folder, View, and Adobe PDF. The left sidebar shows folders like Favorites, Inboxes, and Listservs. The main pane displays the email content, and the right pane shows a calendar view for October 2016.

Outlook Title Bar: Inbox - jklima@waukesha.lib.wi.us - Outlook

Ribbon - Home Tab: File, Home, Send / Receive, Folder, View, Adobe PDF, Tell me what you want to do

Command Groups:

- New Email Items (New, Ignore, Clean Up, Delete, Archive, Delete, Archive)
- Respond (Reply, Reply All, Forward, More)
- Quick Steps (Team Email, Reply & Delete, Done, Create New)
- Move (Move, Rules, OneNote)
- Unread/Read (Unread/Read, Categorize, Follow Up)
- Tags (New Group, Browse Groups)
- Search (Search People, Address Book, Filter Email)
- Add-ins (Store)

Left Sidebar - Favorites:

- Inbox 11
- Clutter
- Sent Items
- Deleted Items 35
- jklima@waukesha.lib.wi.us
- Inbox 11
- Library Heads
- Admin
- Sorting
- Waukesha Sorter
- WPL
- Help Desk 1
- Munis
- 3M/Bibliotheca
- ALA
- BRIDGES
- City of Waukesha
- Conferences
- Invoices
- IT
- Libraries
- List Servs
- Cafecirc
- Cafecouncil
- CODE4LIB 4
- Dlib
- DPI Google 6
- EQUACC
- Library Renewal
- LITA-L 14
- LSTA
- Polaris

Email Content:

Rebecca VanRegenmorter
United Way Campaign
8:37 AM
Just a reminder... please fill out your

BilingualDictionaries.com
Enjoy Fall with this special offer!
8:31 AM

TechSoup
Tech Tricks and Treats for Your Library
Social media analytics tips and more |
8:10 AM

Yelp
Yelp Activity for 10/9/2016 - 10/15/20...
2:08 AM

Yesterday

UW-Waukesha Foundation
What was your favorite band 50 year... Mon 9:35 PM

Southeast Wisconsin Festival ...
HUNGRY? Have we got a Cookbook ... Mon 9:10 PM

Meetup
Meetups this week with: Cogs, Fine ... Mon 8:48 PM

Amy Welch
Website Login for Carley
Hi John, Would you make a website
Mon 8:41 PM

Decker, Candace
Re: Instagram
262-832-8528 <tel:12628326328>
Mon 7:24 PM

Decker, Candace
Re: For FOB Website--Feature a panel... Mon 5:48 PM
We have permission from Jane

Decker, Candace
Re: Instagram
Yes. Candace Decker
Mon 5:47 PM

Instagram
Confirm your email address for Instag... Mon 5:00 PM
Hi sewibookfest! You updated your

OUTLOOK/EMAIL

Outlook interface showing a calendar view for October 2016. The main window displays a weekly calendar grid for Washington, D.C., with events listed for each day. The interface includes a ribbon with tabs like File, Home, and Send/Receive, and a sidebar with navigation options like My Calendars and Shared Calendars.

Calendar View: October 2016

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Sep 26 Time Card Approvals 8:30am Check website for expired events/news/items; John Klima 10:00am Weekly Change Management... 3:00pm Run WPL Hotspot report; John Klima	27 11:00am Freegal demo 3:00pm Crown appointment #1 3:00pm Run WPL Hotspot report; John Klima 6:30pm BUDGET: Operating Budget Ki...	28 8:00am Change library hours phone/MyPC/Google/elp 1:30pm Meeting; John's Office; John Klima 3:00pm Run WPL Hotspot report; John Klima	29 WORK 8:30-12:30; John Klima 11:00am Pick up veggies; Good Harvest Market - 2205 Silvernail Rd, Pewaukee, WI 53072, United States 11:00am MetroSound; Children's Prog... 3:00pm Run WPL Hotspot report; John Klima	30 2:00pm RFID Implementation; Boardroom; John Klima 3:00pm Run WPL Hotspot report; John Klima 5:15pm 5:15 6:00pm Friday Night Live Waukesha R...	Oct 1 10:00am Pancake breakfast; Waukesha town hall	2 WORK 12-4
3 8:00am Do PC Stats/put in my report; John Klima 8:30am Check website for expired events/news/items; John Klima 6:30pm BUDGET: Common Council Ad... 3:00pm Run WPL Hotspot report; John Klima	4 11:00am RFID training; Circ Workroom; John Klima 3:00pm Run WPL Hotspot report; John Klima 6:30pm Boy Scouts Den Meeting; TBD;...	5 1:30pm Meeting; My office; John Klima 3:00pm Run WPL Hotspot report; John Klima	6 11:00am Pick up veggies; Good Harvest Market - 2205 Silvernail Rd, Pewaukee, WI 53072, United States 3:00pm Run WPL Hotspot report; John Klima 5:45pm Aubrey Parent-Teacher confere... 6:00pm Easton Parent-Teacher Confer...	7 3:00pm Run WPL Hotspot report; John Klima	8	9
10 Time Card Approvals 8:30am Check website for expired events/news/items; John Klima 10:00am Weekly Change Management... 3:00pm Run WPL Hotspot report; John Klima	11 2:30pm FOB Executive Committee Mtg. 3:00pm Run WPL Hotspot report; John Klima 6:00pm BUDGET: Review of Library FY2017 Operating Budget @ CoW Finance; Grant Lynch	12 1:30pm Department Heads; Boardroom; John Klima 3:00pm Run WPL Hotspot report; John Klima	13 11:00am Pick up veggies; Good Harves... 12:00pm Amy's Wedding Shower 1:00pm Update for WebJunction Even... 3:00pm Run WPL Hotspot report; John Klima 4:45pm Library Board Meeting	14 10:00am Tech Committee Meeting; Boardroom; John Klima 3:00pm Run WPL Hotspot report; John Klima 5:15pm 5:15	15 7:00pm Game Night (Bring glasses); 3420 River Valley Road, Waukesha, WI 53189	16
17 8:00am Cox plumbing 8:30am Check website for expired events/news/items; John Klima 10:00am Weekly Change Management... 3:00pm Run WPL Hotspot report; John Klima	18 9:00am Re: Welcome to the WILSWorld 2017 Planning Team! 3:00pm Run WPL Hotspot report; John Klima 6:30pm Cub Scouts; Rose Glen Elementary School - Rose Glen Elemen...	19 10:00am AVI Milwaukee Experience Center Open House; 3275 Intertech D... 3:00pm Run WPL Hotspot report; John Klima 4:00pm Board orientation; Greater Wa... 5:00pm Literacy Council	20 LITA Blog; John Klima 11:00am Pick up veggies; Good Harves... 2:00pm Managing Library Technology;... 3:00pm Active shooter training; City H... 3:00pm Run WPL Hotspot report; John Klima	21 3:00pm Run WPL Hotspot report; John Klima 6:30pm Game Night; Sussex	22	23
24 Time Card Approvals 8:30am Check website for expired events/news/items; John Klima 10:00am Weekly Change Management... 3:00pm Run WPL Hotspot report; John Klima	25 WLA Conference; Potawatomi Casino & Hotel, Milwaukee		27 11:00am Pick up veggies; Good Harvest Market - 2205 Silvernail Rd, Pewaukee, WI 53072, United States 3:00pm Run WPL Hotspot report; John Klima	28 5:15pm 5:15	29	30
31 8:30am Check website for expired events/news/items; John Klima 10:00am Weekly Change Management Meeting; //IT Conference Room; Chris... 3:00pm Run WPL Hotspot report; John Klima	Nov 1 8:00am Do PC Stats/put in my report; John Klima 3:00pm Run WPL Hotspot report; John Klima 6:30pm Boy Scouts Den Meeting; Waukesha Public Library - 321 Wiscon...	2 3:00pm Run WPL Hotspot report; John Klima	3 11:00am Pick up veggies; Good Harvest Market - 2205 Silvernail Rd, Pewaukee, WI 53072, United States 3:00pm Run WPL Hotspot report; John Klima 6:00pm BUDGET: Finance Committee Recommendation on FY2017 Operatin...	4 WORK 8:30-12:30 Pay US Bank Loan 3:00pm Run WPL Hotspot report; John Klima	5 10:30am Book Festival: Geek Parenting (moderator); C101 UWW 1:00pm Book Festival: Deeply Rooted (... 2:30pm Book Festival: Reaping What ... 5:00pm EAA Cub Scout Overnight	6 12:00am EAA Cub Scout Overnight 12:00pm WORK 12-4

Items: 101 | All folders are up to date. Connected to: Microsoft Exchange

BLOGS



Circulation Blog



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Hot Spots

Posted on [October 12, 2016](#) by [Shari](#)

Please make sure you place a new (blank), Hot Spot sheet in the case when checking one in.

Posted in [Uncategorized](#) | Tagged [Hot Spot](#) | [Leave a comment](#)

Dinner and a Movie Almost Filled

Posted on [October 11, 2016](#) by [Therese](#)

Please do not take any new reservations for Dinner and a Movie. Instead refer them to Joan so that she can confirm that there is space. If someone has already made reservations and is just paying, accept the payment. If it is a check, do not stamp the back. Joan will take care of that. Again, please note on payment for existing reservations that it is for Dinner and a Movie.

Posted in [Uncategorized](#) | [Leave a comment](#)

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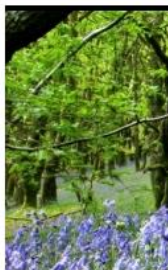
- [Log in](#)

Recent Comments

- Erin on [Logging in to check your email, etc](#)
- Betsy on [Logging in to check your email, etc](#)
- Shari on [Blank Hotspot checkout slips](#)
- Nancy Mc on [Copiers](#)
- Nancy Mc on [Calling In](#)

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- [Dinner and a Movie](#)
- [Voting registration at the library](#)



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Posted in [Uncate](#)

Printer Coin Tower

Posted on [October 14, 2016](#) by [Amy](#)

We recently had an issue with the public printer coin tower running out of quarters and not giving change. This particular issue doesn't happen often, and the coin tower doesn't auto-adjust to give 50 cents in dimes rather than quarters, etc. Per Erin, if you hear a lot of change coming out of it, like when a large bill is used to pay for something small, just let her, John, or Cindy B. know. This will give them a heads up that a lot of change has gone out all at once, and may need replenishing. I know we are not always around to hear it, so it's not something that needs to be policed. It is especially important to note if this happens before on a Friday so that it can be filled before the weekend.

Posted in [Uncategorized](#) | [Leave a comment](#)

Page/Shelver Positions

Posted on [October 11, 2016](#) by [Amy](#)

Several Page/Shelver positions opened today. Applications are at the Ref desk under the

Search the blog

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Recent Comments

- Erin on Microfiche – currently unable to read
- Amy on Waukesha Reads Books – GONE
- Amy on Waukesha Reads Books – GONE
- Carley on SE WI Festival of Books Schedules...
- Erin on Computer Update

Recent Posts

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- [Page/Shelver Positions](#)
- [Dinner & a Movie – The Food](#)
- [Waukesha Reads](#)
- [Study Room sign-ins](#)

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TechServices Blog



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Teen Zone shelving

Posted on [September 14, 2016](#) by [Carolyn](#)

The new shelving for the Teen Zone is scheduled to be installed on September 26th.

Posted in [Uncategorized](#) | [Leave a comment](#)

YA Paperback Spinners

Posted on [May 5, 2016](#) by [Beth](#)

New shelving will be ordered for the Teen Zone, and in a few months the YA paperback spinners will be removed. Ultimately the books on the paperback spinners will need to be reclassified and relabeled.

Starting now, we will no longer add books to the YA paperback spinners. When new spinner-sized paperbacks are purchased for the Teen Zone, they should be added to the collection in same way that paperbacks are added to Fiction, Mysteries, Science Fiction, and Nonfiction. The call number will no longer be in this format: PB YOUNG ADULT BLUME, but will follow the format other first floor collections: YOUNG ADULT BLUME

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Recent Comments

- [Beth on Polaris on Thursday – Go Ahead Must Come From John or Karol](#)
- [Beth on Polaris on Thursday – Go Ahead Must Come From John or Karol](#)
- [Beth on Hold Queues after the conversion](#)
- [Beth on All Staff Shelving](#)
- [Beth on Painting, First Floor](#)

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- [YA Paperback Spinners](#)
- [Polaris Upgrade 5/4/16 Morning](#)
- [Kathy's Winning Chili](#)
- [All Staff Meeting](#)

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Teen Zone sh

Posted on [September 14](#)

The new shelving fo

Posted in [Uncategorized](#)

YA Paperback

Posted on [May 5, 2016](#) by

New shelving will b
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Kids Blog



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Magazines

Posted on [October 11, 2016](#) by [Kerry](#)

We recently added *Kids, Code & Computer Science* magazine to our collection. As we move toward S.T.E.A.M. programs at our Library, you might want to take a look at some of the inspiring articles in this magazine.

We are no longer able to subscribe to *Sofia the First*. Back issues have been removed.

Posted in [Collection](#) | Tagged [Code & Computer Science](#), [Kids](#), [magazines](#), [Sofia the First](#) | [Leave a comment](#)

Reference Survey This Week

Posted on [October 10, 2016](#) by [Jason](#)

Starting today, Monday, October 10th and running through Sunday, October 16th we are doing a Reference Survey. Please remember to tally all the the questions you get this week. Also keep in mind that the "Reference Transactions Redirected" category refers not transferring a call or suggesting another resource, but to taking the question, contacting another source on the patron's behalf, and then contacting the patron with the answer to their question.

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- Kerry on [The BluRay Player, HDMI Cables, And Stuff](#)
- Jason on [Children With Autism Need Accommodation for Reading Material](#)
- Jason on [The hot book of the moment](#)
- Kelli on [The hot book of the moment](#)
- Michele on [The hot book of the moment](#)

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- [Reference Survey This Week](#)
- [++ABC/123](#)
- [The BluRay Player, HDMI Cables, And Stuff](#)
- [Spotlight on Nonfiction Display](#)

MEMOS/WHITEBOARDS/MEETINGS



Mobile Beacon Hotspots

~~Activate 10~~ → call them

TechSoup → order 1 and 5?

LEAP → transition from Polaris

Deep Freeze update

Test Cloud Connector

~~UPS for HVAC computer?~~

↳ others?



Office 2016

Skype for Business

Windows 10

Programming

Coding → DPI Sept 2016

Gaming

Writing

Children's Maker Lab

✓ Microfilm replacements
ordered in house
dep by Sept?

SHARP replacements

iPad update document

Adult Landing Page

RFID

AMH ↔ Polaris

*Sorting

M

L

D

C

Quarter

MONTH JANUARY 2017

MONTH OCTOBER

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT	SUN
2 LIBRARY CLOSED	3	4	5	6	7	8
9	10	11 H	12 BOARD	13	14	15
16	17	18 Lit Council	19 Confusion - Detroit	20 AMA Midweek	21	22
23	24	25 H	26	27	28	29
30 AMA Midweek	31	1 FEB	2	3	4	5

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT	SUN
3	4	5	6	7	8	9
10	11 Finance 6:00p	12 H	13 BOARD	14 5:15	15	16
17	18	19 Lit Council	20 UWW 50th Anniversary	21 Mary Betham Carroll Univ.	22	23
24	25 WLA	26 H	27 Finance 6:00p	28 5:15	29	30
31			No School	No School		

MONTH NOVEMBER

MONTH DECEMBER

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT	SUN
	1	2	3	4 8:30-12:30 Festival of Books	5	6 12:15-4:15 DST
7	8	9 H	10 BOARD	11 5:15	12	13 Dinner and a Movie
14	15 Budget 6:30p	16 Lit Council	17	18	19	20
21	22	23 John off	24 Library closed	25 5:15	26	27
28	29	30 No School				

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT	SUN
			1	2 Staffed Day	3	4
5	6	7 H	8 BOARD	9	10	11
12	13	14	15	16	17	18
19	20	21 H	22 Lit Council	23	24	25 Libran closed
26 Library closed	27 John	28	29	30	31	1 Library Closed

TOOLS FOR COLLABORATION



TRELLO



 Personal Boards

1X52

Faerie Boheme

Fiction

The Bike is Dead

The Immortal

Create new board...

[Create a new team...](#)

Editorial Calendar

Inspiring Boards Public

Article Ideas

- Give the Gift of Trello Gold
- Unlimited Labels
- Heritage Bike Shop Case Study
- Roadmapping With a Public Trello Board
- How To Use Trello Like a Pro: Part 4
- Introducing Power-Ups: Calendar, Card Aging, and More

Researching

- Wedding Planning With Trello
- Kickstarter case study
- Using Multiple Boards for a Super Effective Workflow
- Common Questions
- The Pomodoro Technique

On Hold

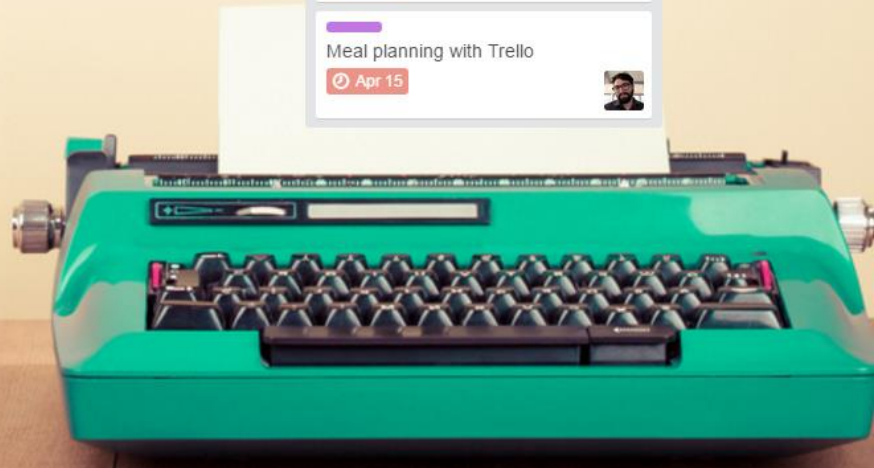
- How to Structure an Editorial Calendar
- Create Cards via Email
- Holiday Campaign Wrap Up Stats

Writing

- All About Accountability: Being Resolute in Resolutions
- Android Material design in depth
- How We Structure Our CSS
- Meal planning with Trello

Editing and Graphic

- How to use Trello like
- Trello for Charitable D



DROPBOX





Upgrade account



John Charles Klima

Dropbox > SE WI Festival of Books



Search

Recents

Files

Team

Paper

Photos

Sharing

Links

Events

File requests

Work features

Deleted Files

SE WI Festival of Books • 23 members



Share

Name ▲	Modified	Additional sharing
2015 SE WI Festival of Books Files	--	--
2016 SE WI Festival of Books Files	--	--
Forms	--	--
Photos	--	--
Sponsor Logos	--	--
Web and Social Media	--	--



Need more **space**?
Try Dropbox
Business.

Try it free

GOOGLE DRIVE



NEW

Shared with me

My Drive

Shared with me

Recent

Google Photos

Starred

Trash

10 MB of 15 GB used

Upgrade storage

Earlier this year



Gr5PermissionSlip.docx



Makerspace Galileo He...

Older



SFWA for Libraries



LCGW Celebration Calli...

Category	Business Name	Phone #	Contact Date	Contacted By
Coffee	Cafe de Arts	(362) 446-1936		Sarah
Coffee	Steaming Cup	(362) 622-8026		Laura
Dessert	Alto's Chocolat	(362) 544-9030		
Dessert	Bakery Express	(414) 483-4900		
Dessert	District team Bakery	(362) 276-4759		
Dessert	Wendy's Bakery	(362) 952-1967		Patricia
Dessert	O'zbek's Day Cafe	(362) 574-0038		
Dessert	Sweet Pastryhouse	(362) 446-1410		
Food	Amigos Real	(362) 363-3265		Bob
Food	Carla's D's	(362) 643-8990	6/25/2013	Bob
Food	El Sol de Mexico	(362) 623-9000		Bob
Food	Pasta Goddard	(362) 446-0000		Bob
Food	Memorabilia	(362) 446-3300		Patricia
Food	La Trattoria	(362) 627-1988		Bob
Food	Lambic's	(362) 780-8830		Debbie
Food	Michael's	(362) 648-5426		Drew
Food	Wendy's Restaurants	(362) 642-1470		Debbie
Food	People's Park	(362) 627-8888	6/27/2013	Drew

LCGW Celebration Cont...

TOOLS FOR TASK MANAGEMENT



FEEDLY/EVERNOTE



Unpin

Today

Saved for later

DISCOVER AND FOLLOW

All 12

- library
- publishing 1
- writing-blogs 5
- online comics 1
- Technology 5
- art

evernote

LITA

Tech Committee

Organize sources

Integrations **NEW**

Share collections

Support

More

johncklima@gmail.com via Google / Logout

UPGRADE

All

12 unread articles // keyboard shortcuts



- Ecstatic Days 6 **Views From the Trias House: Aboard the HWS Research Vessel, Searching for Shrimp** (The view from the deck 8h
- Whatever 1 **Further Thoughts on The Collapsing Empire** I finished The Collapsing Empire two Thursdays ago, but then I had 7h
- Notes From Co... **Episode 288: Kai Ashante Wilson and A Taste of Honey** This week we sit down with Crawford Award winning 4h
- Something Posi... 100+ **Last Trick-or-Treaters pt 37** 3h
- Black Nerd Pro... **Geek Girl Con: A Fan Convention for Everybody (But Girls Most of All)** B NP West Coast applied for our press 1h
- Black Nerd Pro... **The Exorcist – Chapter Three: Let ‘Em In Recap** Season 1 / Episode 3 / Fox T o be honest, Chapter 3 started out 1h
- Black Nerd Pro... **Move Over Xena, An African Warrior Queen Conquers in New Series “Malika”** We love ourselves a great 1h
- Information Tod... **CCC Debuts RightFind Music** Copyright Clearance Center (CCC) rolled out RightFind Music, a new website that 1h
- Information Tod... **The British Library and the BnF Will Digitize Illuminated Manuscripts** The British Library and the Bibliotheque 1h
- Information Tod... **ReadCube Adds Taylor & Francis Content** Taylor & Francis partnered with ReadCube to introduce more than 4 1h

Baker & Taylor Signs Publishers to New Service

Information Today News Breaks 1h // keep unread // hide // preview

Find knowledge board

+ Create knowledge board

- evernote
- LITA
- Tech Committee

Baker & Taylor launched in August 2016, signed its first group c distribute titles from four new companies.

- Information Tod... **Thomson Reuters Labs Opens New Location in Cape Town** Thomson Reuters set up a new innovation lab in 1h
- Information Tod... **RedLink Network Helps Provide Seamless Access to Content** Academic libraries want to ensure that students, 1h

Browser tabs: Boards, all, Facebook, Twitter, Shared, John Klir, Electric, Habita, Confront, About IF

Address bar: <https://www.evernote.com/Home.action#n=5ac38f01-e519-4ba8-89e9-2bdcedf93751&ses=4&sh=2&sds=5&>

Navigation: Apps, Bike is Dead, Rocking Horse, Scoutbook, Westby, Campus Parent Portal, CAFE, The Barn, Scouts Pack 63, Submit | LitMag, LITA Blog, Log In, 7 Deadly Myths and 3

NOTES

166 notes Options ▾

> REMINDERS 1 🔔

Your discomfort zone
26 SECONDS AGO
Your discomfort zone <http://ift.tt/2e5EF7u>
Most of us need an external stimulus to do our best work. It helps to have an alarm

The Future of Libraries: Predicting T.
3 MINUTES AGO
The Future of Libraries: Predicting Through Invention <http://ift.tt/2djOEGK> The Future of Libraries: Predicting Through Invention

How to help libraries learn about op.
4 MINUTES AGO
How to help libraries learn about open source <http://ift.tt/2dcHFfn> Topic: Libraries
Right now, if you walked into my public

Confronting the Myt. 🔄 🔔 ☆ 🗑️
7 MINUTES AGO
Confronting the Myths of Coding and Librarianship <http://ift.tt/2dE7fhq> This semester I enrolled in LIS452, "Foundations

The Luke Cage Syllabus: A Breakdo..
5 DAYS AGO
The Luke Cage Syllabus: A Breakdown of All the Black Literature Featured in Netflix's Luke Cage <http://ift.tt/2dpLEqS>

Applying Previous Library and Non-
4/19/16
Applying Previous Library and Non-Library Experience to Best Advantage
<http://ift.tt/YFUoHK> Anyone who has

Helping Vendors Help Us
4/19/16
Helping Vendors Help Us

Share ▾ ↗

IFTTT Feedly IFTTT Feedly evernote Tech Committee +

Confronting the Myths of Coding and Librarianship

Confronting the Myths of Coding and Librarianship

<http://ift.tt/2dE7fhq>

This semester I enrolled in LIS452, "Foundations of Information Processing." I am learning Python. I'm learning how to code! This was not a skill I expected to pick up in library school. Nor was it something I thought I would enjoy, given my background in the humanities. However, this class has quickly become a cherished favorite. Learning Python as an aspiring librarian challenges my assumptions about what it takes to code and what it means to be a librarian. Before I was able to get to this point, I confronted several myths about coding. Library school was the right place for me to banish the following assumptions:


- Coding is a boy's game
- Coding is hard.
- Coding and librarianship don't mix.

Myth #1: Coding and librarianship don't mix.

Before registering for LIS452, I had a difficult time justifying my choice. There are only so many classes I can take out of the dozens offered each semester and my comfort zone has always been in the humanities (more on that later). At face value, coding seems like it has nothing to do with librarianship. And yet, programming courses taught by LIS faculty at the LIS school (i.e. not outsourced to computer science departments) were prominently featured throughout the year.

HABITICA





28

21 / 50
 344 / 620
 72 / 72

[Battle Monsters With Friends](#)

Habits

New Habit +
Add Multiple

All Weak Strong

- No soda yesterday
- 10K+ steps
- 5K+ steps
- 6 hours+ sleep
- No Vending Machines yesterday
- Read one chapter or more

Dailies

New Daily +
Add Multiple

All Due Grey

- Check in with Therese
- Check in with Carolyn
- Check in with Erin
- Check LITA
- Pick up veggies
- Checked submission status
- Reviewed

To-Dos

New To-Do +
Add Multiple

Active Dated Done

- Update AMH document
- CRM: firewall rule for Bibliotheca
- CRM: automated phone answering
- Carve pumpkin for Scouts
- October 11 2016
 - Reply to Kerry's email about 3D printer
 - Make tech committee agenda
 - Design RFID coming soon graphics

Rewards

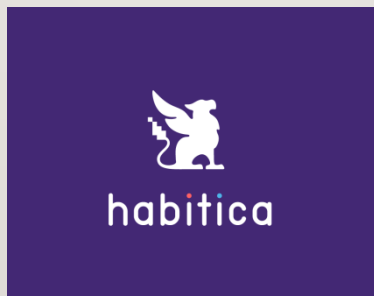
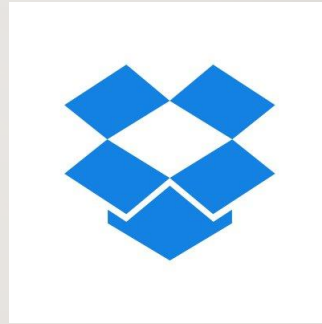
New Reward +
Add Multiple

All Equipment & Skills

- 65 Sapphire Blade
- 90 Attacking Roots
- 90 Slime-Streaked Armor
- 60 Gnarled Bark Helm
- 70 Defensive Roots
- 25 Health Potion

TOOL ROUND UP

WHAT DO YOU USE?



OTHER

TIME MANAGEMENT



DAILY

- Email*
- Phone calls
- Staff check in
- Building sweep (at least twice)

WEEKLY

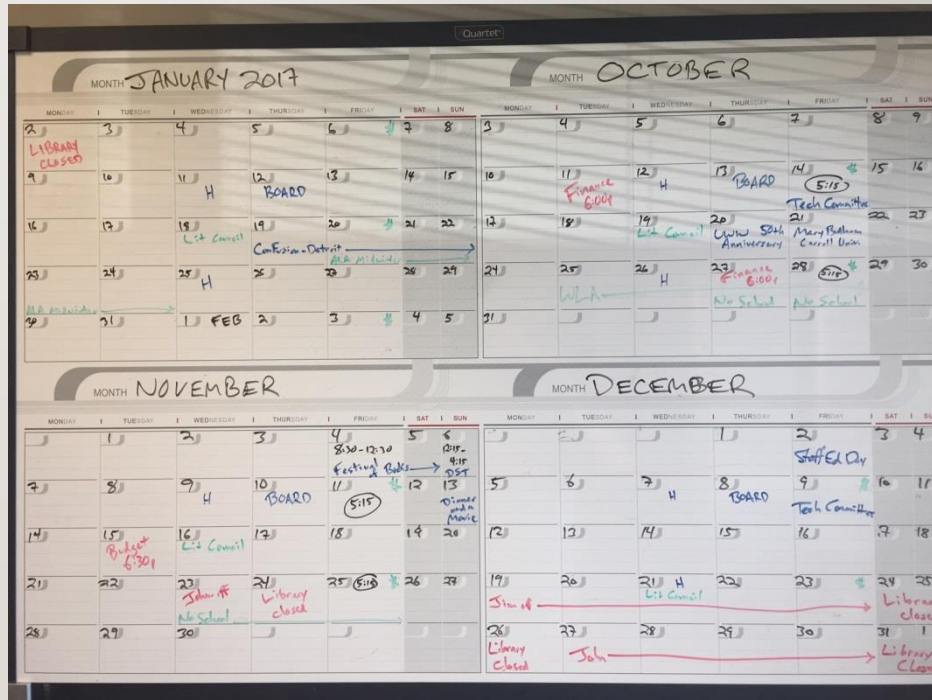
- Updates from team members
- Monday morning meeting with City IT
- Department Head meeting (Wednesday)
- Friday afternoon review notes/files

MONTHLY

- Monthly report for Library Board
 - Review calendar
 - Review sent email
 - Look ahead into next month
- Update whiteboards

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QUARTERLY

- Project assessment
- Review success/failure with impacted staff
- Look ahead to future projects
- Technology Committee

BI-ANNUAL/ANNUAL

- Review major and ongoing projects with IT staff
 - Software upgrades
 - Replacement schedule
 - Conference attendance

FINAL THOUGHTS



DEADLINES



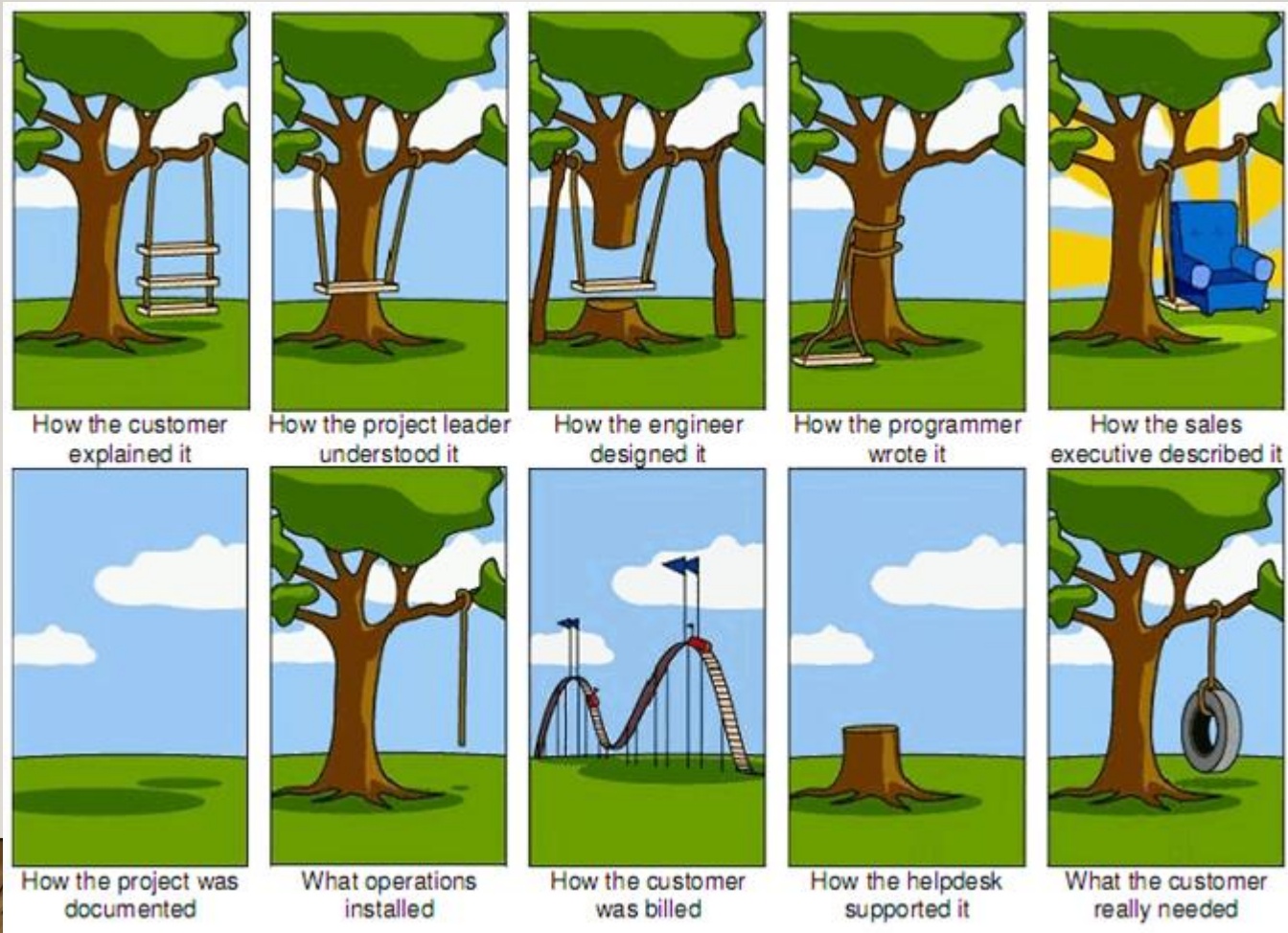
WARNING:
DUE DATES
ARE CLOSER
THAN THEY
APPEAR

MEETINGS



Image from The Looney Tunes Show S02E12 "Dear John"

MANAGING



GETTING BUY IN



ANY QUESTIONS?

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