Health Happens in Libraries

COMMUNITY HEALTH ENGAGEMENT – DISCUSSION GUIDE

Library; *Location*

Primary Contact(s):

Population served (based on Legal Service Area Population data from IMLS):

Event Overview:

Date/Time/Location:

Name:

Partners names/organizations:

Process:

- How did you identify your event partners?

- Did you run into any challenges or concerns confirming their participation? Any unexpected surprises?

- Why do you think your partners were interested in collaborating? What were the benefits to them/their organizations?

- How much time/effort did it take for your and your partner(s) to confirm an event/activity? Compared to other community engagements you may have been involved with, was the process similar, or unique in any way?

- Was there any signed agreement or understanding among partners about roles/goals for this event (i.e. a contract, or MoU?) Was there a clear "lead" organization?

Discovery:

- To what extent did you and your partner(s) discuss your respective understanding of community needs/priorities related to health information and services as you planned your event?

- What community data or input did you use in planning?

- Did you learn anything new or surprising about other organizations serving your community, or experiences that community members may be having with other organizations?

- What challenges or barriers did you experience in working with your partners to determine and coordinate a community health engagement? How did you navigate these challenges?

Solution:

- What channels did you and your partners use to promote your event? Were any of these channels new to you? Were any of them particularly useful, or not useful?

- What aspect of your event were you most excited about, personally? Why?

Implementation:

- Who all was involved in making your event happen on the day-of? (I.E. what kind of staff, volunteer, or partner capacity was necessary, from either your library or partner organizations? Was it enough?)

- Did attendance at the event meet your expectations? If so, what do you think contributed to that? If not, what might have been done differently to generate more attendance?

Results:

- What are your general impressions of your participants' experience at the event? Of your partners' experience?

- How did you and your partners work together or prioritize and encourage participant outcomes?

- What mechanisms did you use to capture these outcomes?

Looking Forward:

- How will your use the outcomes from this event to inform other library activities regarding community health?

- If time and resources were not a factor, what would you have done differently in planning and delivering a community health engagement event?

- What are the top 3 things you recommend other libraries keep in mind as they work with local partners to address community health priorities?

- What do you see as the "future" of health information programming and services in public libraries?